



**Minutes of a meeting of
RAINFORD PARISH COUNCIL**

**held in the Council Chamber at Rainford Village Hall, Church Road, Rainford
on Monday 28 January 2019 commencing at 7pm**

Present: Councillors Aspinall, Brown, Collins, Grice, G Jones, P Jones, Lee, D Nichols, R Nichols (arrived 7.15pm), Reynolds (Chairman), Wesley

Absent: Councillor L Mussell

In attendance: Sally Powell (Clerk), Victoria Swainbank (Administrative Assistant)

802. Apologies for Absence:

Councillors: Long (Away), David Monk (Unwell)

803. Declaration of Interest and Updating of the Register

Councillors Grice & Reynolds declared a non-pecuniary interest in item 815

804. Formal announcements from the Chairman

None

805. To hear and respond to any questions/deputations by Councillors or members of the public:

None

806. To approve as a correct record the minutes of the Rainford Parish Council meeting held on Monday 17 December 2018 (See separate document)

The minutes of the meeting held on 17.12.19 were agreed as a true and accurate record, proposed by Councillor P Jones, seconded by Councillor Aspinall and agreed unanimously.

807. Matters arising from the minutes not itemised on the agenda:

793.26 The Chairman informed the meeting that the photographic exhibition hosted by Rainford Heritage Society would take place in October 2019.

797 Councillor Lee asked for an update regarding the replacement flagging. The Clerk informed the meeting that quotes were being sought.

808. Accounts for Payments:

Receipts for December 2018: £16763.24 Payments for December 2018: £19651.85

Councillor Brown stated detailed accounts should be available, not just a summary. The Clerk reminded the meeting that the Council had previously agreed that only a summary was required for Full Council meetings as a detailed breakdown was considered by the Finance, Planning & Administration committee. Additionally, the breakdown was available as part of the FPA committee meeting minutes which are circulated to all Councillors before the Full Council Meeting. Councillor Brown requested that a full breakdown was sent out with the minutes.

Councillor Reynolds proposed acceptance of the figures for December 2018. This was seconded by Councillor D Nichols and carried unanimously.

809. Correspondence

The Clerk informed the meeting of the following correspondence:

1. The Annual Waste transfer document from Bagnall & Morris
2. An invitation to the Chairman to attend the Holocaust Memorial Service at the Town Hall on 25.01.19
3. Email from Joanne Griffiths with details of the Mayor's Charity Ball on 16.02.19
4. Letter from St Helens Council confirming the Council Tax Base for Rainford for 2019/20 at 2924 Band D equivalent
5. Email from Balfour Beatty with an update regarding the Windle Island Junction Improvements. *Councillor Brown requested that the details of the letter were read out*
6. Series of emails with Merseyside Police regarding the digital noticeboard in the Hallway as it has not been kept up to date
7. Press Release from the Police & Crime Commissioners office requesting views on the possibility of increasing the precept for the Police in order to recruit new officers
8. Emails from the Chairman of Rainford North End Bowling Club requesting repairs to the Pavilion before the start of the season in April
9. Email with posters regarding the next stage of the Local Plan for display
10. Enquiry about renting the first-floor office
11. Estimate from Phil Anders for the work on the Pavilion (£310)
12. Estimate from Phil Anders for repairs to the ceiling in the Bar Stock room (£320)

In December 2018 there were 45 Visitors to the Clerk's office and 52 incoming phone calls

To date in January 2019 there had been 63 visitors to the Clerk's office and 94 incoming phone calls

810. Renewal of the lease for the Village Hall:

Councillor R Nichols informed the meeting that there was nothing further to report.

812. Precept 2019/20:

The Council Tax Base for Rainford Parish has been set at 2924 (Band D equivalent properties). This is an increase of 24 on the current financial year. It was agreed that for 2019/20, the precept should remain at £26 per Band D equivalent. This was proposed by Councillor Reynolds, seconded by Councillor P Jones and carried unanimously. This will give a precept income of £76024 for 2019/20.

813. Budget 2019/20

Following a discussion, it was agreed that Councillor P Jones would meet with the Clerk to make changes to the draft budget as necessary. The amended draft budget would then be presented at the next full Council meeting for approval.

814. Tree stump in the Centre of the Village:

Councillor Reynolds informed the meeting that a decision needs to be made regarding this project and Rainford in Bloom would like to know what is happening. Following a discussion Councillor Reynolds proposed that the owner is contacted and informed that the Parish Council does not wish to take ownership of the tree. This was seconded by Councillor Wesley and carried by majority with 1 abstention.

815. Disabled Access and Landscaping works to the front of the Village Hall:

Councillor Lee informed the meeting that the tree officer from St Helens Council had visited. The application to remove the trees will take 6 weeks. Councillor Reynolds proposed that the quote received for the work was accepted. This was seconded by Councillor Lee and carried unanimously.

Councillor Lee further informed the meeting that she had met with the Chairman of Rainford in Bloom regarding payment for the maintenance of the flower beds at the front of the Village Hall. She requested that the Parish Council make a donation to Rainford in Bloom for all the work they have done and the plants provided. Following a discussion, Councillor Wesley proposed that Rainford in Bloom is asked for costings so a further donation could be agreed. This was seconded by Councillor Collins and carried unanimously.

816. Use of the land at the rear of the Village Hall:

Rainford Rangers had requested use of the land at the rear of the Village Hall as a car park on Saturday mornings. A discussion took place and concluded that as there are issues with liability this could not be allowed. The Clerk was requested to have a sign placed on the gates stating that anyone parking on the land when the gates are open, did so at their own risk.

817. Committee Reports:

- **Borough Council:** Councillor Reynolds stated there was nothing to report
- **Finance, Planning & Administration Committee** (See Appendix 1 for minutes of the FPA committee meeting held on 23.01.19): Councillor P Jones informed the meeting of the following:
 - 3 sets of plans were considered, with no objections. Councillor Aspinall proposed and Councillor P Jones seconded the acceptance of the plans and the motion was carried unanimously
 - Repairs are required to the Pavilion at a cost of £310
 - It is suggested that the bar prices increase from 01.04.19
 - A quote had been received for refurbishing the bar of £35,000
- **Personnel Committee:** Councillor Reynolds stated that no meeting had taken place since the last full Council Meeting

818. Any Other Business:

1. Councillor Brown asked when the Art Exhibition would take place in 2019. The Chairman informed the meeting that the CDC would be deciding on the date and format.
2. Councillor D Nichols asked if Councillor L Mussell had resigned. The Chairman replied in the negative.
3. Councillor Aspinall informed the meeting of an arson attack on All Saints Parish Church. The Parish Council condemned and deplored the attack. The Chairman stated that a letter would be sent to Reverend Janet.
4. Councillor Reynolds informed the meeting that Father Leo had taken his last service at Corpus Christi Church. The Chairman stated that a letter would be sent to him.
5. Councillor Grice stated that he noticed from the draft budget figures that the income from the Village Hall had doubled in recent years and he expressed his thanks to the staff.
6. Councillor D Nichols informed the meeting that she had spoken to a member of a football team in the St Helens League which used to play behind the Golden Lion and store equipment in the pub. The team is looking for funds to replace the equipment which has been removed. Further information is to be requested.

819. Diary Dates

02.02.19	11 – 11.30am	Borough Councillors' surgery
04.02.19	1pm – 3pm	Meeting re the revised Local Plan at the Town Hall, Room 10
06.02.19	7pm	Community Development Committee meeting
08 – 10.02.19		Beer Festival
20.02.19	6.30pm	Finance, Planning & Administration Committee meeting
25.02.19	7pm	Full Council Meeting
28.02.19	2pm – 6.30pm	Drop in session re the Local Plan at the Village Hall
02.03.19	11 – 11.30am	Borough Councillors' surgery
06.03.19	7pm	Community Development Meeting
08.03.19	7.30pm	Quiz; Chairman's Fundraiser, Tickets £7
20.03.19	6.30pm	Finance, Planning & Administration Committee meeting
23.03.19		Community Cinema
25.03.19	7pm	Full Council Meeting
03.04.19	7pm	Community Development Meeting
06.04.19	11 – 11.30am	Borough Councillors' surgery
10.04.19	6.30pm	Finance, Planning & Administration Committee meeting
15.04.19	7pm	Full Council Meeting
26.04.19	7pm	St George's Night: Chairman's Fundraiser, tickets £15
02.05.19		Local Elections
03.05.19		Blood Donor Session
04.05.19	11 – 11.30am	Borough Councillors' surgery
12.05.19	2pm – 4pm	Afternoon Tea: Chairman's Fundraiser, Tickets £10
17.05.19	6pm	The Chairman's Evening

There being no other business, the meeting closed at 8.18pm

Councillor Rob Reynolds
Chairman, Rainford Parish Council 2018/19

Appendix 1



**Minutes of a meeting of the
FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL
in the Council Chamber at Rainford Village Hall, Church Road, Rainford
on Wednesday 23 January 2019 at 6.30pm**

Present: Councillors: Aspinall, Collins, P Jones (Chairman), Reynolds

In Attendance: S Powell (Clerk)

Absent: Councillor L Mussell

1. Apologies:

Councillors: Brown (Away), Long (Away)

2. Approval of the minutes of the meeting of the Finance, Planning and Administration Committee held on 12.12.18

The minutes of the meeting held on 12.12.18 were agreed as a true record, proposed by Councillor Aspinall and seconded by Councillor Reynolds. Carried unanimously

3. Matters arising from the minutes not itemised separately on the agenda

8 This matter is now resolved. The Heritage Society and Mrs Dagnall will be using the hall FOC for their photographic exhibition 4/5/6 October 2019. The Chairman thanked Councillor Reynolds for his help with this issue.

4. Plans:

3 sets of plans were considered. There were no objections.

5. Income and Expenditure for December 2018:

Receipts for December 2018: £16763.24

Payments for December 2018: £19651.85

Amount Invoiced in December: £6083.00

Bank Balances as at 31.12.18:

Current Account £2895.33

Business Savings Account £34835.70

No issues were raised regarding the receipts and payments for December 2018.

6. Council Tax Base for 2019/20:

This has been confirmed at 2924; an increase of 12 from 2018/19. The precept is currently set at £26 per band D equivalent, giving a precept in 2019/20 of £76024. There was a short discussion and it was the feeling of the meeting that the precept should not be increased this year.

7. Pavilion:

A builder had been to the Pavilion and a quote received for the works that need completing. The total cost would be £310. Following a discussion, it was agreed that the work should be completed.

8. Draft Budget 2019/20:

See Appendix 1 for summarised corrected figures.

Draft Budget 2019/20 £204,987

The Chairman alerted the meeting to the fact that the % figures for the Total Row had been miscalculated.

There was a discussion during which the following points were made:

- The last payment for the PWLB loan will be made in September 2019. Therefore, if there was a major unexpected item of expenditure, then another loan could be applied for
- £15k has been included for unspecified projects
- The Bar expenditure does not include the increases in beer prices from 01.02.19. Bar prices could be increased from 01.04.19
- There is not much scope for decreasing expenditure
- Ways of increasing income should be discussed (eg day conferences)
- An increase in the salaries figure may be required.

9. Any Other Business

Councillor Reynolds informed the meeting that the football team which use the pitch behind the Golden Lion are looking for funding for the upkeep of the pitch, and may approach the Parish Council.

There being no other business, the meeting closed at 7.25pm

Councillor Peter Jones
Chairman of the Finance, Planning & Administration Committee
Rainford Parish Council 2018/19

Appendix 1

DRAFT INCOME BUDGET 2019/20								
	Budget 18/19	Actual to 31.12.18	Estimate to 31.03.19	%↑↓ over Budget	DRAFT BUDGET 2019/20	%↑↓ over 2018/19 Estimate	%↑↓ over 2018/19 Budget	
Bar	40445	48830	55550	37	58328	5	44	
Christmas Party	7800	7798	7798	0	8578	10	10	
Community Cinema	500	623	750	50	1000	33	100	
Donations	1500	1500	1500	47	1500	0	0	
Function Extras	3411	4772	5000	0	5250	5	54	
Main Hall	22512	18893	22406	-52	23526	5	5	
Other	534	256	256	4	300	17	-44	
Precept	72800	75712	75712	4	76024	0	4	
Reception Room	4300	3386	4461	-18	5000	12	16	
Rent	22200	13494	18134		20100	11	-9	
TOTAL	176002	175264	191567		9 199606	4	14	

DRAFT EXPENDITURE BUDGET 2019/20								
	Budget 18/19	Actual to 31.12.18	Estimate to 31.03.19	%↑↓ over Budget	DRAFT BUDGET 2019/20	%↑↓ over 2018/19 Estimate	%↑↓ over 2018/19 Budget	
Bar	20957	22989	27221	30	28038	3	34	
Building	31525	25473	32530	3	31564	-3	0	
Chargeable Function Extras	5000	3530	4780	-4	4500	-6	-10	
Communications	3200	2256	3106	-3	2871	-7	-10	
Earmarked Expenditure	25600	25772	28772	12	20600	-28	-20	
Fees	3126	2829	3634	16	3439	5	10	
National Insurance	3300	2652	3441	4	3500	2	6	
Other	3780	4082	4892	29	4439	-9	17	
Pavilion	171	183	500	192	250	-50	46	
Pensions	11720	10506	12938	10	13585	5	16	
Publicity	200	0	200	0	0	-100	-100	
PWLB	1880	930	1860	-1	930	-50	-51	
Rent	1934	1934	1934	0	2500	29	29	
S137	1500	1313	1731	15	2000	16	33	
Salaries	62880	54608	70328	12	75954	8	21	
Utilities	9023	7502	10304	14	10817	5	20	
TOTAL	185796	166559	208171		12 204987	-2	10	

Receipts	199606	Payments	184387
Reserves	<u>5381</u>	Earmarked	<u>20600</u>
	204987		204987

Contingency 7431