

Rainford Parish Council

**MINUTES OF A MEETING HELD ON MONDAY 26 FEBRUARY 2018 COMMENCING AT 7pm
IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

Present: **Councillors:** Aspinall, Brown, Collins, Grice (Chairman), G Jones, Lee, Long,
Monk, D Mussell, L Mussell, D Nichols, R Nichols, Reynolds, Wesley
In attendance: Sally Powell (Clerk)
Victoria Swainbank (Administrative Assistant)

Absent: **None**

675. APOLOGIES: Councillors: Allan Jones (Ill), P Jones (Family)

676. DECLARATION OF INTEREST AND UPDATING OF THE REGISTER:
None.

677. FORMAL ANNOUNCEMENTS FROM THE CHAIRMAN:
The Chairman thanked all who had attended and assisted with the Beer Festival, which had again been a successful event.

678. TO HEAR AND RESPOND TO ANY QUESTIONS/DEPUTATIONS BY COUNCILLORS OR MEMBERS OF THE PUBLIC:
Councillor Reynolds initiated a discussion regarding the installation of an electric car charging point. Grants are available for £300 - £400. It was agreed that this should be looked into further.

679. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 22 JANUARY 2018
RESOLVED: Councillor Monk proposed the minutes be agreed as a true and accurate record. This was seconded by Councillor Long and carried unanimously.

680. MATTERS ARISING FROM THE MINUTES:

668.3 Councillor Collins asked how much was charged for using the Village Hall as a Polling Station. The Clerk confirmed that the hire charge was at the usual rate: £320 (£20 per hour)

668.14 Councillor L Mussell asked if the new key for the gate at the Pavilion had been provided. The Clerk stated that she had not been informed.

681. ACCOUNTS FOR PAYMENT
(See Appendix 1 for the Income & Expenditure figures for January 2018)
RESOLVED: Councillor Reynolds proposed that the Income and Expenditure Figures for January 2018 be accepted. This was seconded by Councillor Aspinall and carried unanimously.

682. CORRESPONDENCE
The Clerk summarised the following correspondence:

1. Email from Keely Thompson, Marketing Manager at Greenacres, enquiring about the possibility of having a package for couples who have their ceremony at Greenacres and the reception at the Village Hall.

2. Email from Zurich Insurance: they have set up a 'Community Insurance Helpline' for not-for-profit, community groups, societies and clubs
3. Email from Mike Roberts, Trees and Woodlands Officer at StHC stating that the spruce tree down the LHS of the Village Hall can be removed. The roots are pushing up the paving stones. Another tree will have to be planted.
4. Series of emails regarding a new padlock put on the gate at the Pavilion
5. Email from Janette Cockayne stating that Bridge Farm has submitted a planning application.
6. Email from Cllr D Mussell asking if the email regarding the consultation on the maintenance of Parks, Cemeteries and Open spaces and the Ranger Service had been circulated. (This was done on 24.01.18: No replies from Councillors were received)
7. Series of emails regarding the Great British Spring Clean (02.03.18 – 04.03.18) + a copy of a press release to go out 26.02.18 from Malcolm Clough, Parks, Landscape & Street Scene Manager StHC
8. Email from Carl Smethurst, Resources Development Officer at Mersey Forest; 260 trees are being planted at Moss House Farm on 06.03.18 hopefully with the help of children from Corpus Christi School
9. Email from George Houghton, Head of Traffic Engineering St HC re a new traffic Regulation order at the junction of Lakeside Gardens and Higher Lane – No waiting at any time + No waiting Mon – Sat 8am – 6pm on the northern western side of Lakeside Gardens for 40m. The consultation period ends on 02.03.18
10. Facebook message with a photo of Ivy Lane – the wall is slowly disappearing and a white van has been seen parked in the vicinity at night. Police informed *A short discussion took place regarding this and other walls in the Village. The Clerk will contact Lord Derby's estate office*
11. Email from RAG committee in response to an article in the St Helens Star about brown field sites for residential development.
12. Estimate for decoration work for the Reception Room and Hall, stairs and landing
13. Email from MPF re the submission of the annual return

In January the Clerk's office responded to 177 telephone calls and 95 visitors

To date in February, the Clerk's office has responded to 121 Telephone Calls and 135 visitors

RESOLVED: That the Correspondence be accepted

683. SETTING OF THE BUDGET FOR THE FINANCIAL YEAR 2018/19

See Appendix 2

RESOLVED: Councillor Monk proposed that the budget for 2018/19 be accepted. This was seconded by Councillor Aspinall and carried unanimously

684. COMMITTEE & COUNCILLOR REPORTS

- **Borough Council** –Councillors L Mussell and Reynolds reported the following:
 - Sergeant Luke Penn has been appointed as the Police Officer in charge for Rainford. The Crime rate in Rainford is currently dropping. Sgt Penn will be visiting Rainford Academy to speak to the students about knife crime
 - The possibility of installing speed ramps at various locations around the village is being considered.
 - The fatal accident at the bridge on Gores Lane has led to the road being closed for repair work
 - The charge for the school crossing patrol will be from September to September

- The budget meeting at St Helens Council revealed drastic cuts to services including the possible introduction of three weekly waste bin collections
- **Community Development** – (See Appendix 3 for minutes of the last meeting)
Councillor Lee reported the following:
- Keep Britain Tidy has a Spring Clean campaign that groups and organisations within the village are being encouraged to get involved with around 24.02.18. RiB will be clearing part of the Linear Way. Councillors were requested to get involved and take photos. The Tennis Club and the Guides will be doing litter picks.
 - Rainford Academy are keen to get involved in the running of the Community Cinema
- The Chairman gave a report of a meeting he had had with Mark Dickens regarding the use of the land at the rear of the Village Hall. Rainford Band hope to extend the Band rehearsal room and would assist with marking out the space as a car park, including disabled parking spaces. A discussion ensued and all agreed that this should be done. Councillor D Nichols stated that it should be included in the 2019 lease document between the Parish Council and St Helens Council.

RESOLVED: Councillor D Nichols proposed that Rainford Parish Council investigate the possibility of including the land at the rear of the Village Hall within the lease for the building and surrounding land. Councillor Monk seconded the proposal which was carried unanimously

- **Finance, Planning & Administration** – (See Appendix 3 for minutes of the last meeting)
In the absence of the Councillor P Jones, the Clerk reported the following:
PLANNING - 5 sets of plans were considered, and following a short discussion, no objections were raised.

RESOLVED: Councillor Aspinall proposed that the plans be agreed en bloc. Councillor Long seconded the motion which was carried unanimously.

Councillor L Mussell informed the meeting that a complaint had been received regarding the wooden structure that has been erected outside Wendys Flower shop and that the Borough Councillors had been looking into whether planning permission should have been applied for. This issue had also been raised at the FPA committee meeting and the Clerk had contacted the Planning Department at St Helens Council.

FINANCE – -There was a short discussion regarding the payment of bills for the Pavilion and it was agreed to defer this item for the time being.
-It had been agreed to get quotes for replacing the boilers during the summer months.
-There was a discussion regarding the new sound system and the possibility of extending it into the Reception Room in order to future proof the building. The majority agreed this was a good idea.
-The Chairman of the FPA had asked for all bad debts to be written off and not carried forward to the next financial year. Councillors Brown and Collins disputed this, but the Chairman assured them this had been the case.

RESOLVED: Councillor Monk proposed that all bad debts brought forward from 2016/17 are written off. Councillor Long seconded the proposal which was carried unanimously.

-The Chairman informed the meeting that a local company may wish to sell some round tables which have been used for hiring out and the Parish Council will be given the opportunity to purchase them. The cost is not yet known.
-A lively discussion took place regarding increasing the fee for hiring the Village Hall for a Wedding Reception.

RESOLVED: Councillor Monk proposed that from 01.04. 18, the fee for hiring the Village Hall for a Wedding Reception should be increased to £750.00. The motion was seconded by Councillor R Nichols and all those who voted were in favour. There were 2 abstentions.

685. ANY OTHER BUSINESS

- i. Councillor L Mussell informed the meeting that the ties holding the lights on the trees in the Village centre would be replaced with expandable ties within the near future.
- ii. Councillor Lee informed the meeting about a comment on Social Media regarding damage to a noticeboard in Springfield. It was agreed that members of the public should be encouraged to report such incidences to the Police.
- iii. Councillor Reynolds informed the meeting a letter had been given to Councillor Collins. The Clerk stated that no action would be taken as the letter was anonymous.
- iv. Councillor D Mussell offered his apologies for the next meeting
- v. Councillor L Mussell offered her apologies for the next meeting
- vi. Councillor Wesley offered her apologies for the next meeting
- vii. Councillor Aspinall offered his apologies for the next meeting
- viii. Councillor R Nichols offered his apologies for the next meeting

686. DIARY DATES

The Chairman highlighted important dates in the diary:

03.03.18	11am – 11.30am	Borough Councillors' surgery
03.03.18	7.30pm	Remember Delilah? – An evening with Barry Mason Chairman's Fundraiser
07.03.18	7pm	Community Development Committee Meeting
18.03.18	2.30pm – 4.30pm	Afternoon Tea – Chairman's Fundraiser
21.03.18	6.30pm	Finance, Planning & Administration Committee Meeting
24.03.18	2pm & 4.30pm	Community Cinema: Willie Wonka & the Chocolate Factory/Pirates of the Caribbean
26.03.18	From 1.30pm	Blood Donor Sessions
26.03.18	7pm	Full Council Meeting

There being no other business, the meeting closed at 8.16pm

Councillor David Grice
Chairman 2017/2018

INCOME	
Bank Loyalty Award	£ 10.68
Bar Sales	£ 1,666.79
Community Cinema	£ -
Invoices	£ 5,908.00
Other	£ -
Transfers from HI Account	£ 2,000.00
For transfer to Community Account	£ 167.50
VAT Refunds	£ 595.50
Total	£ 10,348.47
CURRENT ACCOUNT	
As at 31.01.18	Bank
Balance Brought Forward	£ 5,741.83
Total Income	£ 8,348.47
Expenses	-£ 14,471.64
Transfers in	£ 2,000.00
Transfers Out	-£ 435.00
Closing Balance	£ 1,183.66
Bank Balances @ 31.01.18	
Current	£ 1,183.66
High Interest	£ 39,038.25
	£ 40,221.91
Debtors @ 31.01.18	£ 10,217.79
Bank Balances + Debtors	£ 50,439.70
Chairman	2017/18

APPENDIX 2

ITEM 683 Budget for 2018/19

Budget 2018/19			
Income	176002		Expenditure 171195
Reserves	20793		Earmarked 25600
	196795		196795

INCOME BUDGET 18/19							
	Budget 2017/18	Actual to 31.12.17	Prediction to 31.03.18	% ↑↓ over Budget 2017/18	BUDGET 2018/19	% ↑↓ over 2017/18 Prediction	% ↑↓ over 2017/18 Budget
Bar	34628	31236	36112	4	40445	12	17
Main Hall	14873	15075	20100	35	22512	12	51
Other	6629	9706	10573	59	13745	30	107
Precept	72225	72225	72225	0	72800	1	1
Reception Room	2825	2863	3583	27	4300	20	52
Rent	22630	14623	20173	-11	22200	10	-2
TOTAL	153810	145727	162766	6	176002	8	14

EXPENDITURE BUDGET 2018/19							
	Budget 2017/18	Actual to 31.12.17	Prediction to 31.03.18	% ↑↓ over Budget	BUDGET 2018/19	% ↑↓ over 2017/18 prediction	% ↑↓ over 2017/18 Budget
General admin	63247	46532	64578	2	66654	3	5
PWLB	1888	950	1888	0	1880	0	0
Pavillion	155	107	155	0	171	10	10
Publicity	550	0	200	-64	200	0	-64
Rent	1934	1934	1934	0	1934	0	0
S137	1200	899	1200	0	1500	25	25
National Insurance	2044	1920	2465	21	3300	34	61
Pensions	10727	8622	10243	-5	11720	14	9
Salaries	43380	39859	51829	19	62880	21	45
Bar	23085	17598	19959	-14	20957	5	-9
Earmarked Expenditure	6050	450	450	-93	25600	5589	323
TOTAL	154260	118870	154901	0	196795	27	28

APPENDIX 3

ITEM 684 Community Development

**MINUTES OF A MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE
OF RAINFORD PARISH COUNCIL
HELD ON WEDNESDAY 07 FEBRUARY 2018 AT 7pm
IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

Present: Councillors: Grice, G Jones, Lee (Chairman), Nichols, Reynolds, Wesley
Members: Mike Olley
In Attendance: S Powell (Clerk)

Absent: None

1. **Apologies:** Councillors: Alice Bradley (Holiday)

2. **Minutes of the meeting held on 03.01.18**

The minutes of the meeting of 03.01.18 were approved and signed as a correct record, proposed by Councillor Reynolds and seconded by Councillor Grice.

3. **Matters arising from the minutes**

3.8.i MO informed the meeting that the training course for new First Responders did not take place.

8 It was suggested that the Community First Aid Course could be held in April 2018. MO will liaise with the Clerk re dates to give 4 – 6 weeks lead time to get candidates. The courses will be run for 8 people, possibly on a Saturday morning and run for 2 – 2 1/2 hours. Peter Gregory (First Responder) will be helping.

4. **Railway signs/Heritage Boards update.**

Councillor Reynolds is still researching companies who will make replica signs.

Rainford in Bloom have done a lot of work at the Station, which looks much improved. Top soil has been delivered and replanting has begun.

5. **Art exhibition 2018**

This will take place from Thursday 04.10.18 to Sunday 07.10.18. The dates have been sent to all the schools and nurseries in the Parish. ML informed the meeting that the St Helens Asylum seekers group would be exhibiting work. DG stated that ceramics would also be exhibiting and the Chairman confirmed that there would also be a photographic exhibition.

6. **Community cinema**

The advertising of the Easter Community Cinema Experience has begun:

Willy Wonka on 24.03.18. Tickets are £5 each.

It has been decided to do fewer showings throughout the year, but make these 'event' showings as this type of occasion has proved to be more popular. Putting on the Community Cinema events on will be a lot easier when the new equipment is installed in the hall.

7. **Litter project**

Keep Britain Tidy is running a campaign: 'The Great British Spring Clean' the first weekend in March. It was decided that the Parish Council should get involved with this initiative by encouraging as many local organisations as possible to take part. RiB are already on board. It was decided to ask groups to litter pick between 5pm and 7pm on Friday 02.03.18 and/or between 10am and noon on 03.03.18. It was agreed that areas used a lot by residents should be targeted, such as:

- ✓ the centre of the Village
- ✓ the Linear Way
- ✓ the cut throughs
- ✓ around the Cricket Club

Special sacks are available for collecting the rubbish. Arrangements will be made to borrow high Vis tabards, litter pickers and gloves. RR will speak to St Helens Council about collecting the rubbish gathered. Councillors on the CDC will meet at 6.30pm on 26.02.18 before the Full Council Meeting.

Information packs will be available on request from any groups taking part.

8. **Any Other Business**

- i. Councillor Grice gave a summary of a meeting held with Mark Dickens and DN. This outlined a scheme to create a car park on the land at the rear of the Village Hall. Disabled parking spaces would be marked out. This would help with marketing the hall.
- ii. There was a discussion regarding the tree in the centre of the Village which had been due for removal in December. Apparently, contractors had arrived to remove it, but cars were parked too close to it and the owners could not be found.
- iii. The next meeting will take place on Wednesday 07 March at 7pm.

There being no other business, the meeting closed at 7.55pm.

Councillor M Lee
Chairman of the Community Development Committee
Rainford Parish Council 2017/18

MINUTES OF A MEETING OF THE FINANCE, PLANNING AND ADMINISTRATION COMMITTEE
OF RAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 21 FEBRUARY 2018 at 6.30pm IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL

PRESENT: Councillors: K Aspinall, I Brown (arrived 7.05pm), J Collins, D Grice,
P Jones(Chairman), J Long, L Mussell

IN ATTENDANCE: Sally Powell – Clerk

ABSENT: None

1. APOLOGIES: None

2. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 13.12.17:

Councillor Long proposed the draft minutes of the meeting held on 13.12.17 as a true and accurate record. This was seconded by Councillor L Mussell and carried unanimously.

3. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: None

4. PLANS:

5 sets of plans were considered (See Appendix 1 for summary):

There was a discussion regarding application P/2018/0052/HHFP and the Clerk was requested to obtain more information before the Full Council Meeting on 26.02.18.

There was a discussion regarding application P/2018/0091/HHFP as some Councillors expressed concern at the height of the fence at 3m and the Clerk was requested to obtain more information before the Full Council Meeting on 26.02.18.

5. INCOME & EXPENDITURE:

See Appendix 2 for Income & Expenditure figures for January 2018.

- i. Councillors Mussell asked who paid the bills for the Pavilion. The Clerk confirmed that it was the Parish Council. A short discussion followed about the users of the Pavilion paying the water and electricity bills.
- ii. Councillor Long requested further information regarding the payments for repairs to the boilers. The Clerk explained that 2 repairs had been required in quick succession. The invoices were produced and examined by Councillors. After a discussion, it was agreed that quotes for replacing the boilers in the next financial year before the Autumn should be obtained.
- iii. Councillor Brown suggested that the debtors figure was too high. The Chairman explained that it is partly to do with timing. Also, the increased number of invoices that are issued. Bad debts (ie. those that were carried forward from the last financial year) were discussed. These mostly relate to the tenant who defaulted. The Chairman proposed that these debts are written off as numerous unsuccessful attempts have been made to effect payment including the use of a debt recovery agency. This will be discussed at the Full meeting of the Council on 26.02.18.

- iv. Councillor Brown asked if there were any creditors at present. The Clerk informed the meeting that the current value of creditors was £40 due to an overpayment.
- v. Councillor Brown reminded the Clerk that VAT should be reclaimed. The Clerk informed the meeting that this was done on a monthly basis.

6. BUDGET 2017/18

The Chairman asked if anyone had any queries regarding the budget (See Appendix 3 for summary):

- Councillor Long asked why the rent budget for 2017/18 was higher than for 2018/19. The Clerk explained that one office had not been rented out as much as expected, but the budget for 2018/19 is higher than the prediction to 31.03.18.
- There was a discussion regarding increasing the cost of weddings to £500 and creating a package with Greenacres. This was deferred to the Full Council Meeting on 26.02.18.

Councillor Long left the meeting at 6.55pm

There was a discussion regarding funding for future projects. The Chairman suggested that residents should be asked if there are any projects in the Village that the Parish Council could contribute to, as he did not feel that all surplus funds should be spent on improvements to the Village Hall.

It was noted that some funds should be held in reserve as a contingency fund.

Councillor Brown suggested that a 3-year plan should be developed and implemented.

7. SOUND SYSTEM IN THE MAIN HALL

A discussion ensued regarding the replacement sound system and projector for the Main Hall and whether this should be extended to the Reception Room. The Clerk informed the meeting that it was proving difficult to obtain further quotes for the work but attempts were on-going.

8. DECORATION OF THE RECEPTION ROOM

The Clerk informed the meeting that 3 quotes had been obtained. These were looked at and the contract awarded. All agreed that this work should be a priority. The Clerk was asked to implement this work as soon as possible along with the decoration of the Hall, Stairs and Landing.

9. LAND AT THE REAR OF THE VILLAGE HALL

Councillor Grice gave an account of a recent meeting with Mark Dickens (Regeneration Officer for St Helens Council), regarding the possibility of including the land at the back of the Village Hall within the lease of the Village Hall. Rainford Band are hoping to get a lottery grant to extend the Band Rehearsal room and would therefore make a contribution to the cost of having the space marked out as a carpark. Councillor Grice encouraged the meeting to think of the future and look on this as a long-term project.

Councillor Mussell left the meeting at 7.25pm

10. ACCESS TO THE VILLAGE HALL

Councillor Grice outlined a project to upgrade the disabled access at the side of the building and for alterations to the bar area. Marked disabled parking spaces would be created and the access inside the building altered to eliminate drafts when the main bar doors are open and modernise the bar to

give more space. The Chairman reiterated that the Council had limited funds, but it was agreed that this may be part of planned improvements in the future.

11. ANY OTHER BUSINESS

- i. The Chairman informed the meeting that the work is due to start on the Community Police Station on 26.02.18
- ii. New traffic regulations (no waiting at any time) will be brought into force at the junction between Lakeside Gardens and Higher Lane
- iii. There had been problems with the changeover of the Telephone and Broadband, but these have been resolved
- iv. Bridge Farm have submitted the planning application outlined to the Council at the November meeting

There being no other business, the meeting closed at 7.38pm.

Councillor Peter Jones
Chairman 2017/18

APPENDIX 1

Item 4 PLANS

RAINFORD PARISH COUNCIL - PLANS FOR FEBRUARY 2018				
NUMBER	APPLICANT	DESCRIPTION	SITE ADDRESS	OBJECTIONS
P/2018/0091/HHFP	Householder Application	Erection of 3m High Fence	1 St.Helens Road Rainford	
P/2018/0095/HHFP	Householder Application	Erection of single storey side extension along with the erection of a single storey rear extension.	53 Rookery Lane Rainford	
P/2018/0052/HHFP	Householder Application	Single storey rear extension along with conversion of existing attached garage.	2A Mill Lane, Rainford	
P/2018/0106/HHFP	Householder Application	Erection of a single storey rear extension.	15 Henderson Drive Rainford	
P/2018/0109/COT	Householder Application	Works to trees in conservation area to reduce canopy and remove branches to 1no Silver Birch	Rainford Guide Hall, Church Road, Rainford	
Councillor Peter Jones				
Chairman FPA 2017/18				

APPENDIX 2

Item 5 INCOME & EXPENDITURE

RAINFORD PARISH COUNCIL				
Income & Expenditure 2017 - 2018				
Month ended 30 November 2017				
EXPENDITURE				
Date	Company	Detail	Total	Claimable VAT
01.11.17	Ale & Beer Supplies Ltd	Bar Stock	£ 438.34	
02.11.17	B & M Waste Services	Waste Removal	£ 87.70	£ 14.62
02.11.17	Rainford Heritage Society	Donation	£ 100.00	
02.11.17	St Helens Council	Salaries/NI/Pension/Fees	£ 5,871.30	
06.11.17	Barclays Bank	Bank Charges	£ 98.26	
06.11.17	Richard Grice	Grass Cutting	£ 20.00	
06.11.17	Deborah Frackleton	Bunting	£ 50.00	
06.11.17	Avalan	Window Cleaning	£ 100.00	
10.11.17	Barclaycard	Merchant Services	£ 44.03	£ 5.16
13.11.17	Opus Energy	Electricity	£ 273.86	£ 45.64
14.11.17	Wendys Flowers	Anniversary Flowers	£ 20.00	£ 3.33
13.11.17	Transfer to Community Account	pdq payments for Event Tickets	£ 220.00	
13.11.17	Transfer to Community Account	pdq payments for Event Tickets	£ 90.00	
14.11.17	Edmundsons Electrical Ltd	Light bulbs	£ 82.96	£ 13.83
14.11.17	Midshire	Printing/Copying	£ 112.24	£ 18.71
14.11.17	Richard Grice	Hedge Trimming	£ 150.00	
14.11.17	George Wright Brewing Company	Bar Stock	£ 251.28	
14.11.17	Booker	Bar Stock/Bar Expenses/ Refreshments/Cleaning Materials	£ 187.84	£ 9.01
14.11.17	Booker	Bar Stock/Bar Expenses/Paper towels	£ 493.78	£ 7.99
15.11.17	Virgin Media	Broadband set up	£ 180.00	
20.11.17	Greenhope Recycling & Waste Services	Glass recycling	£ 5.40	£ 0.90
21.11.17	Shocksafe	PAT Testing	£ 170.00	
22.11.17	Ale & Beer Supplies Ltd	Bar Stock	£ 363.66	£ 1.48
24.11.17	Clear Business	Telephone & Broadband	£ 84.79	£ 14.13
28.11.17	St Helens Council	Rates	£ 1,142.00	
28.11.17	Rainford Band	Remembrance Sunday	£ 250.00	
28.11.17	Ale & Beer Supplies Ltd	Bar Stock	£ 305.11	
28.11.17	Ale & Beer Supplies Ltd	Bar Stock	£ 306.12	
28.11.17	The Cleaning King	Steam clean in kitchen/Toilet floors	£ 310.00	
29.11.17	Ravenhead Services	Laundry/Hire of Tablecloths	£ 30.00	£ 5.00
	Ravenhead Services	Laundry/Hire of Tablecloths	£ 102.00	£ 17.00
29.11.17	Booker	Bar stock/Bar snacks/S137/Bar Sundries/Community Cinema/Chargeable Function extras/Mop & Bucket/Paper Towels	£ 724.43	£ 25.59
			£ 12,665.10	£ 182.39

INCOME	
Bank Loyalty Award	£ 14.74
Bar Sales	£ 2,679.95
Community Cinema	£ 1,482.42
Invoices	£ 6,399.00
Other	
Transfers from HI Account	£ 3,500.00
For transfer to Community Account	£ 100.00
VAT Refunds	£ 954.83
Total	£ 15,130.94
CURRENT ACCOUNT	
As at 30.11.17	Bank
Balance Brought Forward	£ 4,316.78
Total Income	£ 11,630.94
Expenses	-£ 12,355.10
Transfers in	£ 3,500.00
Transfers Out	-£ 310.00
Closing Balance	£ 6,782.62
Bank Balances @ 30.11.17	
Current	£ 6,782.62
High Interest	£ 51,029.30
	£ 57,811.92
Debtors @ 31.07.17	£ 10,342.54
Bank Balances + Debtors	£ 68,154.46

APPENDIX 3

ITEM 6 DRAFT BUDGET

Budget 2018/19				
Income	176002		Expenditure	171195
Contingency Fund	20793		Earmarked	25600
	196795			196795

INCOME BUDGET 18/19								
	Budget 2017/18	Actual to 31.12.17	Prediction to 31.03.18	% ↑↓ over Budget 2017/18	BUDGET 2018/19	% ↑↓ over 2017/18 Prediction	% ↑↓ over 2017/18 Budget	Notes
Bar	34628	29569	36112	4	37533	3.93498	8	
Main Hall	14873	15075	20100	35	22512	12	51	
Other	6629	9706	10573	59	13745	30	107	
Precept	72225	72225	72225	0	75712	5	5	
Reception Room	2825	2863	3583	27	4300	20	52	
Rent	22630	14623	20173	-11	22200	10	-2	
TOTAL	153810	144061	162766	6	176002	8	14	

EXPENDITURE BUDGET 2018/19								
	Budget 2017/18	Actual to 31.12.17	Prediction to 31.03.18	% ↑↓ over Budget	BUDGET 2018/19	% ↑↓ over 2017/18 prediction	% ↑↓ over 2017/18 Budget	Notes
General admin	63247	46532	64578	2	66654	3	5	
PWLB	1888	950	1888	0	1880	0	0	
Pavillion	155	97	155	0	171	10	10	
Publicity	550	0	200	-64	200	0	-64	15
Rent	1934	1934	1934	0	1934	0	0	
S137	1200	878	1200	0	1500	25	25	16
National Insurance	2044	1648	2465	21	3300	34	61	17
Pensions	10727	7812	10243	-5	11720	14	9	18
Salaries	43380	35177	51829	19	62880	21	45	19
Bar	23085	15014	19959	-14	20957	5	-9	20
Earmarked Expenditure	6050	450	450	-93	25600	5589	323	21
TOTAL	154260	110491	154901	0	196795	27	28	