

Rainford Parish Council

**MINUTES OF A MEETING HELD ON MONDAY 26 MARCH 2018 COMMENCING AT 7pm
IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

Present: **Councillors:** Collins, Grice (Chairman), G Jones, Lee, Long,
Monk, Reynolds

In attendance: Councillor Allan Jones
Sally Powell (Clerk)
Victoria Swainbank (Administrative Assistant)

Absent: **None**

687. APOLOGIES: Councillors: Aspinall (Holiday), Brown (Holiday), P Jones (Holiday),
D Mussell (Holiday), L Mussell (Holiday), D Nichols (Business),
R Nichols (Business), Wesley (Holiday)

688. DECLARATION OF INTEREST AND UPDATING OF THE REGISTER:
None.

689. FORMAL ANNOUNCEMENTS FROM THE CHAIRMAN:

The Chairman thanked all who had attended and assisted with the Afternoon Tea on 18.03.18. He also informed the meeting that since the last meeting a wedding reception had been booked at the new rate and the hirers stated that they thought it was very good value. Additionally, the Chairman requested agreement for flying a flag with the Parish Council crest on it when other flags were not being flown. It was agreed that a check should be made to ensure that planning permission was not required.

690. TO HEAR AND RESPOND TO ANY QUESTIONS/DEPUTATIONS BY COUNCILLORS OR MEMBERS OF THE PUBLIC:

Councillor Allan Jones addressed the meeting. He informed the Council that the cost of funding the School Crossing Patrol on Cross Pit Lane would be £1662.50 for the Parish Council for the period September 2018 – July 2019. Councillor Allan Jones also informed the meeting that the Borough Councillors and some Parish Councillors had had a very positive meeting with representatives of the British Horse Society. Over 400 horses are stabled within the ward of Rainford and the BHS wish to open up more bridle paths. Councillor Lee commented that she had been approached by residents complaining about horse manure left on the Linear Way. Councillor Reynolds informed the meeting that discussions were on-going with Rainford in Bloom regarding the possibility of installing mounting blocks at intervals along the Linear Way.

Councillor Allan Jones left the meeting at 7.21pm

Councillor Reynolds mooted the possibility of raising funds for a community minibus (if elected), during his year of office 2018 – 2019. He advised the meeting that a very positive response to the idea had been received from local organisations. A discussion took place during which various concerns regarding liabilities for the Parish Council were raised. Overall the feeling of the meeting was that this was not a logistically viable option for the Parish Council.

691. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 23 FEBRUARY 2018

685.vii 'his' should be 'her'

RESOLVED: With the above correction, Councillor Lee proposed the minutes be agreed as a true and accurate record. This was seconded by Councillor G Jones and carried unanimously.

692. MATTERS ARISING FROM THE MINUTES:

677 Councillor Lee requested an update on the Beer Festival. The Clerk informed the meeting that the event had raised over £1000 and that the addition of the bar and hand pumps had been well received.

686 Councillor Long asked for a report on the last Community Cinema showing. Councillor Reynolds informed the meeting that those who had attended really enjoyed the afternoon. It was noted that several attendees had travelled to Rainford for the event.

693. ACCOUNTS FOR PAYMENT

(See Appendix 1 for the Income & Expenditure figures for February 2018)

RESOLVED: Councillor Monk proposed that the Income and Expenditure Figures for February 2018 be accepted. This was seconded by Councillor Long and carried unanimously.

694. CORRESPONDENCE

The Clerk summarised the following correspondence:

1. Email from Paul Foster regarding the possibility of buying the land behind his house on News Lane
2. Email from Cllr Allan Jones regarding the financing of the SCP on Cross Pit Lane
3. Letter from All Saints Church inviting the Chairman and Councillors to take part in the Walking Day parade on 16.06.18
4. Letter from Barclays Bank stating that the current bank account will be moved to a mixed payment plan account, which will mean monthly account costs will be reduced.
5. Thank you letter from Mr & Mrs Hart for their anniversary flowers
6. Email from Councillor Allan Jones to a resident regarding a derelict phone box opposite the funeral parlour. Cllr A Jones is looking into getting it removed.
7. Letter from B&M Waste informing the Council that recycling costs are increasing
8. St. Helens Council, Rates demand
9. Email from Ron Hamilton regarding Drug paraphernalia found during the litter pick behind the Parish Church. Eduardo the coach is going into the school giving free coaching sessions, hopefully to get pupils into sports rather than drugs
10. PWLB – Payment due
11. Email from Steve Counce regarding work that needs to be done to drains.
12. Email from Martin Cox regarding St Georges Day service, held on April 28th at 3pm All Saints Church
13. Inspection report from Environmental Health. The kitchen has again been awarded 5 stars
14. Email from Rainford High PE Teacher, saying that he would like to help get involved in fund raising for the minibus.

In February, the Clerk's office responded to 121 Telephone Calls and 135 visitors

To date in March, the Clerk's office has responded to 160 Telephone calls and 159 visitors

RESOLVED: That the Correspondence be accepted

695. COMMITTEE & COUNCILLOR REPORTS

- **Borough Council** –Councillor Reynolds stated there was nothing to report.
- **Community Development** – (See Appendix 2 for minutes of the last meeting)

Councillor Lee reported the following:

- Due to the inclement weather, the Keep Britain Tidy Spring Clean litter pick had been postponed until 24.03.18. It had been well supported and a lot of rubbish had been removed from the Linear Way.
- A discussion had taken place regarding youths gathering at various locations around the Village, some with scrambler bikes.
- A discussion had taken place regarding the possibility and logistics of raising funds for a community minibus

- **Finance, Planning & Administration** – (See Appendix 3 for minutes of the last meeting)

In the absence of the Councillor P Jones, the Clerk reported the following:

PLANNING - 6 sets of plans were considered; no objections were raised. There was a discussion regarding application P/2018/0104/FUL and it was agreed that a letter of support should be sent for this application.

RESOLVED: Councillor Lee proposed that the plans be agreed en bloc. Councillor G Jones seconded the motion which was carried unanimously.

Planning officers were of the opinion that the wooden structure that has been erected outside Wendys Flower shop would probably require planning permission.

FINANCE – - It has proved very difficult to get a third quote for the sound and projection system.

It was agreed that that the contract should be awarded to the second contractor.

-The decoration of the hall, stairs and landing and reception room is on-going.

-The Clerk's office had requested the purchase of a laptop to allow work to be done outside of the office. It would also allow recordings of Council meetings. The cost would be approximately £700.00. A discussion took place.

RESOLVED: Councillor Monk proposed that a laptop should be purchased as an additional resource for the Clerk's office. The motion was seconded by Councillor Lee and carried unanimously

For information, Councillor Monk stated that he had been approached by the owner of Alpine House. The roof is in need of replacing and St Helens Council are insisting that York stone is used rather than a similar material at half the cost.

696. DATES OF MAY MEETINGS

Following a short discussion, it was agreed that a Full Council meeting would take place following the Annual Parish meeting on 14.05.18. Meetings in May 2018 are as follows:

02.05.18 CDC

04.05.18 Annual Meeting of the Parish Council

14.05.18 Annual Parish Meeting followed by Full Council Meeting

698. ANY OTHER BUSINESS

- i. Councillor Lee asked if there was any further information regarding the walls on Ivy Lane and Rookery Lane. The Clerk stated that at present there was nothing to report.

699. DIARY DATES

28.04.18	3pm	St George's Day Service All Saints Church
02.05.18	7pm	Community Development Committee Meeting
03.05.18		Local Elections
04.05.18	6.30pm	Annual Meeting of the Parish Council followed by the Chairman's Evening
05.05.18	11am – 11.30am	Borough Councillors' surgery
14.05.18	7pm	Annual Parish Meeting followed by Full Council Meeting
02.06.18	11am – 11.30am	Borough Councillors' surgery
03.06.18	10am	Civic Service All Saints Church
06.06.18	7pm	Community Development Committee Meeting
15.06.18	7.30pm	Ceilidh – Chairman's Fundraiser
16.06.18	1.45pm	Walking Day
20.06.18	6.30pm	Finance, Planning & Administration Committee Meeting
25.06.18	7pm	Full Council Meeting

There being no other business, the meeting closed at 8.05pm

Councillor David Grice
Chairman 2017/2018

APPENDIX 1

ITEM 693 ACCOUNTS FOR PAYMENT

RAIN FORD PARISH COUNCIL				
Income & Expenditure 2017 - 2018				
Month ended 28 February 2018				
EXPENDITURE				
Date	Company	Detail	Total	Claimable VAT
02.02.18	Southport Brewery	Beer Festival stock	£ 88.80	£ 14.80
02.02.18	Booker/S Powell	Bar Stock	£ 920.71	
02.02.18	Ale & Beer Supplies Ltd	Bar stock and Gas	£ 269.43	£ 5.40
02.02.18	Ale & Beer Supplies Ltd	Gas	£ 16.20	£ 2.70
02.02.18	George Wright Brewing Company	Bar Stock	£ 50.40	
02.02.18	Balloon Boutique	Birthday Balloons	£ 8.99	
05.02.18	Bardays Bank	Bank Charges	£ 32.77	
05.02.18	S & T Harvey	Table centrepieces	£ 130.00	
20.02.18	B & M Waste Services	Waste Removal	£ 87.70	£ 14.62
06.02.18	Daily Poppins	Cleaning	£ 617.76	£ 102.96
06.02.18	Office Depot	Supplies/Stationery	£ 447.07	£ 63.68
20.02.18	Greenhope Recycling & Waste Services	Glass Recycling	£ 5.40	£ 0.90
12.02.18	Bardaycard	Merchant Services	£ 44.85	£ 5.16
12.02.18	Tom Mackay	Bar Services	£ 32.37	
12.02.18	Stacey Bilous	Bar Services	£ 56.25	
09.02.18	Midshire	Printing/Coping	£ 115.12	£ 19.19
09.02.18	Booker/S Powell	Bar Stock/Snacks	£ 828.01	
09.02.18	Irwell Works Brewery	Beer Festival stock	£ 489.60	£ 81.60
09.02.18	Neptune Brewery	Beer Festival stock	£ 366.96	£ 61.16
09.02.18	Southport Brewery	Beer Festival stock	£ 345.60	£ 57.60
10.02.18	Richard G rice	Ivy and bush removal	£ 600.00	
13.02.18	Opus Energy	Electricity	£ 413.32	£ 68.89
14.02.18	Ale & Beer Supplies Ltd	Bar Stock	£ 282.36	
14.02.18	Mike Elliott	Beer Festival Services	£ 660.00	£ 110.00
14.02.18	Wendys Flowers	Anniversary Flowers	£ 20.00	£ 3.33
21.02.18	Ale & Beer Supplies Ltd	Bar Stock	£ 196.72	
21.02.18	Edmundsons Electrical Ltd	Light bulbs	£ 52.56	£ 8.76
21.02.18	Edmundsons Electrical Ltd	Light bulbs for Fire Exit signs	£ 16.46	£ 2.74
21.02.18	Richard G rice	Weed control	£ 30.00	
21.02.18	Asda/S Powell	Bar Sundries	£ 37.42	
22.02.18	Wedding Mart	Sashes and Table runners	£ 71.87	
22.02.18	Avalan (Mark Hudson)	Window Cleaning	£ 100.00	
22.02.18	Ale & Beer Supplies Ltd	Bar Stock	£ 281.89	
25.02.18	Asset Safety Services Ltd	Training	£ 192.00	£ 32.00
24.02.18	Fetch the Drinks	Beer Festival stock	£ 268.80	£ 44.80
27.02.18	St Helens Council	Salaries/NI/Pension/Fees	£ 7,117.36	
27.02.18	R Wilde	Deposit 15.06.18	£ 100.00	
27.02.18	Maggie Nichols	Bar Services	£ 70.97	
27.02.18	Ale & Beer Supplies Ltd	Bar Stock	£ 308.89	
21.02.18	Transfer to Community Account	Event Tickets	£ 76.00	
22.02.18	Transfer to Community Account	Event Tickets	£ 74.00	
23.02.18	Transfer to Community Account	Profit from the Gin Table at the Beer Festival	£ 702.32	
28.02.18	British Gas	Gas	£ 227.76	£ 18.53
			£ 16,854.69	£ 718.82

INCOME	
Bank Loyalty Award	£ 6.56
Bar Sales	£ 6,009.54
Community Cinema	£ 70.00
Invoices	£ 5,481.00
Other	£ 2,498.00
Transfers from HI Account	£ 3,000.00
For transfer to Community Account	£ 167.50
VAT Refunds	£ 595.50
Transfer from Community Account	£ 75.39
Total	£ 17,828.10
CURRENT ACCOUNT	
As at 28.02.18	Bank
Balance Brought Forward	£ 1,183.66
Total Income	£ 15,347.92
Expenses	-£ 16,002.37
Transfers in	£ 3,075.39
Transfers Out	-£ 852.32
Closing Balance	£ 2,752.28
Bank Balances @ 28.02.18	
Current	£ 2,752.28
High Interest	£ 36,038.25
	£ 38,790.53
Debtors @ 28.02.18	£ 9,477.92
Bank Balances + Debtors	£ 48,268.45

APPENDIX 2

ITEM 695

**MINUTES OF A MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE
OF RAINFORD PARISH COUNCIL
HELD ON WEDNESDAY 07 MARCH 2018 AT 7pm
IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

Present: Councillors: Grice, G Jones, Lee (Chairman), Reynolds, Wesley
Members: Alice Bradley, Mike Olley
In Attendance: S Powell (Clerk)
Absent: None

1. **Apologies:** Councillors: Nichols (Business)

2. **Minutes of the meeting held on 07.02.18**

The minutes of the meeting of 07.02.18 were approved and signed as a correct record, proposed by Councillor Wesley and seconded by Councillor Reynolds.

3. **Matters arising from the minutes**

4 ML informed the meeting that displays by RiB and RHS are a possibility at the Art Exhibition

8.i DG informed the meeting that he had not heard anything further from Mark Dickens. Councillor Linda Mussell had also spoken to him and he is committed to the scheme but cannot authorise it.

8.ii ML informed the meeting that a lane closure will be necessary to fell the tree in the centre of the village.

4. **First Aid Course**

The dates were set for 07.04.18 and 10.04.18. The Clerk will advertise the courses which will cover basic life support and using a defibrillator. Maximum of 8 on each course.

5. **Railway signs/Heritage Boards update.**

Councillor Reynolds is still researching companies who will make replica signs.

6. **Litter project**

RiB had to reschedule due to the adverse weather conditions on 24.02.18. New date is 24.03.18. The Clerk was asked to write to the schools with the new date.

The Tennis Club did do a litter pick. Photographs will be requested.

Information packs will be available on request from any groups taking part.

8. **Newsletter**

Due to Purdah for the local elections on 03.05.18, it was agreed that this should be ready for distribution in early May with the following articles:

- from the retiring Chairman
- the acceding Chairman.
- Art Exhibition
- Reporting anti-social behaviour
- What's on in the Hall
- Anniversary Flower deliveries
- What's involved in being a Parish Councillor

- Rainford Cardiac Smart
- What's on in the Village

9. Any Other Business

- i. Councillor Lee informed the meeting that a group of youths had been congregating at the rear of Corpus Christi Church with scrambler bikes. It was agreed that any incidents of this nature should be reported to the Police.
- ii. The planning department at StHC have requested that the banner on the railings at the junction of Cross Pit Lane and Church Road should be removed.
- iii. Councillor Reynolds outlined research being undertaken to assess the feasibility of raising funds for a Community Minibus during his year of office. A short discussion took place.
- iv. Councillor Grice stated that a meeting would be taking place between Councillors and members of the British Horse Society.
- v. Councillor Grice informed the meeting of his next fundraiser; the Afternoon Tea on 18.03.18. Offers of help were gratefully received.
- vi. A short discussion took place regarding the make-up and relevance of the CDC. This item to be on the agenda for the next meeting.
- vii. The next meeting will take place on Wednesday 11 April at 7pm. Councillor G Jones offered her apologies

There being no other business, the meeting closed at 7.59pm.

Councillor M Lee
Chairman of the Community Development Committee
Rainford Parish Council 2017/18

APPENDIX 3

ITEM 695 FINANCE, PLANNING & ADMINISTRATION

**MINUTES OF A MEETING OF THE FINANCE, PLANNING AND ADMINISTRATION COMMITTEE
OF RAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 21 MARCH 2018 at 6.30pm IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

PRESENT: Councillors: K Aspinall, D Grice (Chairman), J Long

IN ATTENDANCE: Sally Powell – Clerk

ABSENT: Councillor J Collins

1. APOLOGIES: Councillors: I Brown, P Jones, L Mussell

2. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 21.02.18:

Councillor Long proposed the draft minutes of the meeting held on 21.02.18 as a true and accurate record. This was seconded by Councillor Aspinall carried unanimously.

3. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: None

4. PLANS:

6 sets of plans were considered (See Appendix 1 for summary):

There was a discussion regarding application P/2018/0104/FUL and all agreed that the extension of the Camping site at Bridge Farm would be an asset to the Village.

There was a discussion regarding application P/2018/0188/FUL as the building is in the centre of the Village in the Conservation area.

5. INCOME & EXPENDITURE:

See Appendix 2 for Income & Expenditure figures for February 2018.

- i. Councillor Long requested further information regarding the costings for the Beer Festival. A profit of approximately £1350 was made. A short discussion took place and it was agreed that the Bar with the handpumps and coolers had been a worthwhile investment.

6. SOUND SYSTEM IN THE MAIN HALL

The Chairman informed the meeting that 2 quotes had been obtained and it was proving difficult to get a third. Councillor Aspinall confirmed that obtaining quotes was not always an easy task. It was agreed that the second of the quotes which extended the system into the Reception Room was the favoured quote.

7. DECORATION OF THE RECEPTION ROOM

The work to the Hall, Stairs and Landing has begun. This will be immediately followed by the works to the Reception Room. It is expected that all works will be complete within 4 weeks.

8. WENDYS FLOWERS

At the request of the Chairman, the Clerk gave an update regarding the wooden structure that has been erected at the front of Wendys Flowers. A planning officer has visited the site and as it is within

the Conservation Area, it is thought that planning permission should have been applied for. Confirmation of this has not yet been received from St Helens Council.

9. ANY OTHER BUSINESS

- i. The Chairman informed the meeting that the work to the Community Police Station has been completed.
- ii. The Chairman suggested that a laptop should be provided for the office to allow staff to work uninterrupted on projects and the accounts etc. It could also be used for the Community Cinema and to show photos etc. at functions. It would need to be fully networked with the office computers. Additionally, it could be used at Council Meetings to record a verbatim account and make notes for the minutes. The cost would be around £800.
- iii. The Chairman initiated a short discussion about the possibility of having a flag with the Parish Council crest on it, which would fly when the Union Jack was not flying.

There being no other business, the meeting closed at 7.00pm.

Councillor Peter Jones
Chairman 2017/18

APPENDIX 1

Item 4 PLANS

RAINFORD PARISH COUNCIL - PLANS FOR March 2018				
NUMBER	APPLICANT	DESCRIPTION	SITE ADDRESS	OBJECTIONS
P/2018/0104/FUL	Householder Application	Extension to existing caravan site by 15 pitches	Bridge Farm, News Lane Rainford, WA11 7JT	
P/2018/0117	Mr Mark O'Hara	Siting and installation of 2 bay single storey modular building for office use	Unifrax Ltd Mill Lane, Rainford	
P/2018/0137/HHFP	Householder Application	Demolition of existing single storey rear extension along with the erection of a single storey rear extension with a part pitched and part flat roof.	Alder Lane Farmhouse Alder Lane , Crank	
P/2018/0178/HHFP	Householder Application	Extension of existing dropped kerb.	169 Church Road Rainford	
P/2018/0188/FUL	Mr Joe Dwyer	Creation of first floor to extend existing orthodontic practice to a two storey building with pitched roof.	13 Church Road Rainford WA11 8HE	
P/2018/0189/HHFP	Householder Application	Demolition of existing conservatory and replacement new conservatory to side and rear elevation.	25 Windermere Drive Rainford WA11 7LD	
Councillor Peter Jones				
Chairman FPA 2017/18				

APPENDIX 2

Item 5 INCOME & EXPENDITURE

EXPENDITURE					
Date	Company	Detail	Total	Claimable VAT	
03.01.18	Golden Hygiene	Washroom & Hygiene Services	£ 118.80	£	19.80
03.01.18	Virgin Media	Telephone & Broadband	£ 60.00	£	10.00
03.01.18	Waterplus	Water and Wastewater services (Pavilion)	£ 9.69		
04.01.18	Ale & Beer Supplies Ltd	Bar Stock	£ 261.95		
04.01.18	SLCC	Membership	£ 185.00		
04.01.18	Wendys Flowers	Anniversary Flowers	£ 25.00	£	4.17
05.01.18	Booker	Bar Stock	£ 963.16		
09.01.18	Barclays Bank	Bank Charges	£ 71.20		
10.01.18	Barclaycard	Merchant Services	£ 46.91	£	5.16
11.01.18	Electrical & Combustion NW	Boiler repair	£ 560.41	£	93.40
11.01.18	Electrical & Combustion NW	Boiler repair	£ 226.90	£	37.80
11.01.18	Electrical & Combustion NW	Seal repair to cooker	£ 158.66	£	26.46
11.01.18	Daily Poppins	Cleaning	£ 679.50	£	113.25
09.01.18	Greenhope Recycling & Waste services Ltd	Glass recycling	£ 10.80	£	1.80
12.01.18	Rainford All Saints Church	Christmas Tree Festival	£ 40.00		
20.02.18	B & M Waste Services	Waste Removal	£ 131.54	£	21.92
24.01.18	David Woods Plumbing & Heating	Repair to Gents toilets	£ 100.00		
24.01.18	Electrical & Combustion NW	Boiler repair	£ 874.06	£	145.68
24.01.18	Ale & Beer Supplies Ltd	Bar stock/Sundries	£ 218.52	£	0.20
24.01.18	St Helens Council	Christmas Lights	£ 660.00	£	110.00
24.01.18	SLCC	Data Protection Webinar	£ 40.00		
24.01.18	Asda	Bar Snacks	£ 39.84		
29.01.18	Booker	Bar Stock/Cleaning Materials/Bar Sundries	£ 150.79	£	6.05
29.01.18	Ale & Beer Supplies Ltd	Bar Stock	£ 265.51		
29.01.18	Rosbothams	Materials for banner frame	£ 38.80	£	6.47
29.01.18	Total Merchandise	Beer mats for Beer Festival	£ 259.20	£	43.20
29.01.18	Festival Glass	Beer Glasses	£ 601.44	£	100.24
15.01.18	Opus Energy	Electricity	£ 726.90		
28.01.18	St Helens Council	Rates	£ 1,142.00		
29.01.18	Transfer to Community Account	Art Exhibition Prizes/Event tickets	£ 285.00		
29.01.18	Transfer to Community Account	Event Tickets	£ 150.00		
31.01.18	St Helens Council	Salaries/NI/Pension/Fees	£ 5,805.06		
			£ 14,906.64	£	745.60

INCOME	
Bank Loyalty Award	£ 10.68
Bar Sales	£ 1,666.79
Community Cinema	£ -
Invoices	£ 5,908.00
Other	£ -
Transfers from HI Account	£ 2,000.00
For transfer to Community Account	£ 167.50
VAT Refunds	£ 595.50
Total	£ 10,348.47
CURRENT ACCOUNT	
As at 31.01.18	Bank
Balance Brought Forward	£ 5,741.83
Total Income	£ 8,348.47
Expenses	-£ 14,471.64
Transfers in	£ 2,000.00
Transfers Out	-£ 435.00
Closing Balance	£ 1,183.66
Bank Balances @ 31.01.18	
Current	£ 1,183.66
High Interest	£ 36,038.25
	£ 37,221.91
Debtors @ 31.01.18	£ 13,086.91
Bank Balances + Debtors	£ 50,308.82
Chairman	2017/18