

Rainford Parish Council

**MINUTES OF A MEETING HELD ON MONDAY 25 SEPTEMBER 2017 COMMENCING AT 7pm
IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

Present: **Councillors:** Aspinall, Brown, Collins, Grice (Chairman), P Jones, Lee, Long,
Monk, D Mussell, L Mussell, D Nichols, R Nichols, Reynolds, Wesley
In attendance: Sally Powell (Clerk)

Absent: **None**

612. APOLOGIES: Councillor: G Jones (Family)

613. DECLARATION OF INTEREST:
Councillor R Nichols declared that he had been appointed the Chairman of the Board of Trustees of Rainford Academy.

614. FORMAL ANNOUNCEMENTS FROM THE CHAIRMAN:
The Chairman expressed his sincere condolences to Councillor Lee and her family on the recent death of her mother.

615. TO HEAR AND RESPOND TO ANY QUESTIONS/DEPUTATIONS BY COUNCILLORS OR MEMBERS OF THE PUBLIC:
Councillors raised the issue of the Beech tree in the centre of the Village which has to be felled. Councillor L Mussell notified the meeting that the tree had been condemned due to a fungal infection and that St Helens Council were in the process of contacting the owner who is responsible for its removal. It has been suggested that a stump is left large enough for a sculpture to be created from it. Alternatively, a seat could be placed around the stump. No decision has been made regarding the replacement of the tree.

616. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 24 JULY 2017
609 Councillor Lee stated that she had not attended the CDC meeting on 05.07.17, so did not report back to the full meeting on 24.07.17. The Chairman specified that he had given the report

RESOLVED: **With the above amendment Councillor Long proposed the minutes be agreed as a true and accurate record. This was seconded by Councillor Lee and carried unanimously.**

617. MATTERS ARISING FROM THE MINUTES:
605.597 Councillor Wesley opined that the new signage for the Village Hall is brilliant. The Clerk reported that the office had received several favourable comments.
605.598 Councillor Monk informed the meeting that the potholes have been filled in.
610.ii Councillor Reynolds stated that the purchase of the large screen for the Community Cinema had not been taken any further. An alternative had been sourced. Councillor Brown advised the meeting that the screening of 'Grease' had been poorly attended. It was suggested the Church magazines and newsletters could be used for advertising. A short discussion followed regarding marketing after which Councillor Reynolds agreed that an organised programme of films and for advertising for the year should be established.

618. ACCOUNTS FOR PAYMENT

(See Appendix 1 for the Income & Expenditure figures for August)

Councillor Brown stated that 2 entries had been duplicated in the VAT column. The Clerk apologised for the mistake. Councillor Collins requested clarification for the Midshire entry. The Clerk informed the meeting that the entry was for print charges.

Councillor D Nichols asked if the monthly figures had been produced on the new software. The Clerk replied in the negative as the financial software has not yet been installed.

RESOLVED: Councillor R Nichols proposed that the Income and Expenditure Figures for August 2017 be accepted. This was seconded by Councillor L Mussell and carried unanimously.

Councillor Reynolds left the meeting at 7.22pm

619. CORRESPONDENCE

The Clerk summarised the following correspondence:

1. CVCA invitation for the Chairman, Cllr Diane Nichols and Cllr Linda Mussell + escorts to attend a service of remembrance at the Crank & Kings Moss War Memorial on 11.11.17 @10.50am.
2. Invitation from the Mayor of St Helens to attend the commemorations for Remembrance Day in St Helens.
Councillor D Mussell requested clarification regarding the protocol for Remembrance Day. The Chairman stated that by convention the Vice Chairman attends the commemorations in St Helens. The Chairman will lay a wreath at the Crank and Kings Moss War memorial on 11 November. Wreaths will only be laid at the Village Hall War Memorial after the service at All Saints Church on Remembrance Sunday
3. CVCA invitation to the Chairman for the Annual Senior Residents Christmas Dinner
4. Letter informing of Midshire's acquisition by Sharp (photocopier/printer)
5. Investment in Training Questionnaire
6. Letter from BDO re conclusion of Audit. There were no matters requiring a separate additional issues arising report. Also informing that BDO is not the appointed auditor for the year ended 31.03.18
7. Email from Kevin Tinney regarding the possible updating of the security and door entry systems at the Village Hall
8. Certificate of Inspection for the Fire Extinguishers
9. Letter from Bagnall & Morris (Waste removal firm) giving notice of an increase in fees and a request for payment by Direct Debit
10. Letter from Peter Hughes, Head of Governance & City Region Liaison at St Helens Council re the necessity to publish Council Members Register of Interest on the Website
11. Letter from Rainford Heritage Society requesting funding
12. Letter from Barclays Bank regarding a returned cheque.
13. Email from resident regarding signage on Blindfoot Road.
14. Email stream between Sharon Nixon and the Clerk's office regarding a returned cheque from the bank and the cancellation of classes.
15. Letter from Thomas Higgins (Debt Collectors) regarding payments received
16. Email from Neil Signs regarding the exterior signage for the Village Hall.
17. Email from Rainbows co-ordinator regarding the Art Exhibition
18. Email from Virgin Media regarding change of provider
19. Email from Tim Ellans on behalf of Merseyside Police regarding the establishment of the Community Police Station in the Village Hall
20. CVCA newsletter

21. Letter from Barclaycard regarding a new billing and settlement platform from 31.10.17
22. Email from Borough Councillor Allan Jones regarding the Beech Tree in the centre of the Village

RESOLVED: That the Correspondence be accepted

620. ART EXHIBITION 05 -08.10.17

The Chairman has been to all the Village Schools with a reminder about the exhibition.

The Chairman also requested assistance with putting the exhibition together.

There will be an exhibition of Bernard Bibby's photographs in the Main Hall as part of the exhibition.

621. COMMITTEE & COUNCILLOR REPORTS

- **Audit** – The committee had not met since the last full Council meeting.
- **Borough Council** – Councillor L Mussell reported the following:
 - The Borough Councillors had met with Chief Inspector Matt Brennan:
 - Anti-social behaviour is down by 13%. There are 8 incidents a month in Rainford compared to 20 per day in the Town Centre
 - 66% increase in reported incidents of rape
 - Increased reporting of historical abuse
 - 3 arrests were made on Lakeside Gardens for loitering with intent
 - There had been a delay in starting the work on Pasture Lane due to paperwork not being in place
 - A 20-mph restriction is in place on Cross Pit Lane. It has been requested that a similar speed restriction is put in place around Brook Lodge School
 - Lords Fold is to be tidied up.
 - The advertising cones placed over the bollards outside the Co-op have been removed. The Borough Councillors had also discussed the status of the Flowerbed by the bus turning circle. Following a discussion, the following proposal was made:

RESOLVED: Councillor L Mussell proposed that Rainford in Bloom should be asked to take over the care of the above flowerbed with a donation from the Parish Council. The motion was seconded by Councillor D Nichols and carried unanimously

- **Community Development** – Councillor Grice reported that approval of the minutes from the CDC meeting on 13.09.17 would be deferred to the next meeting.
- **Finance, Planning & Administration** – The committee had not met since the last full Council meeting. Councillor P Jones brought the following to the attention of the meeting:
PLANNING - 5 sets of plans were considered, for which no objections were raised.

RESOLVED: Councillor P Jones proposed that the plans be agreed en bloc. Councillor Aspinall seconded the motion which was carried unanimously.

P/2017/0736/HHFP – There is an on-going dispute with a neighbour regarding this application.

FINANCE –

- The updating of the computer equipment has taken place along with the installation of the facilities management software. Examples of the information generated by the software were available.
- Upgrading of the hall security system needs to be considered with additional cameras and a door entry system. The Parish Council has a duty of care towards its staff and therefore estimates for this work would be requested.
- Requests for donations would be considered at the meeting in October.
- **Health & Safety** - No meeting had taken place since the last Full Council Meeting. Councillor L Mussell informed the meeting that St Helens Council had recently undertaken a fire and Health & Safety audit on Council owned buildings. The report will be circulated when available.

622. ANY OTHER BUSINESS

- i. Councillor Monk raised concerns regarding the advertising board outside the Co-op and on the Bus shelter. He also stated that the litter problem has worsened since the Autumn term started. Councillor L Mussell stated that Mersey travel have blanket planning permission for advertising on bus shelters. Following a short discussion, it was agreed that a letter should be sent to Primesight, the company owning the advertising hoarding.
- ii. Councillor Lee stated that there are trees on Higher Lane that are hanging over the pavement.

623. DIARY DATES

20.09.17	6.30pm	Finance, Planning & Administration Committee meeting
25 – 29.09.17	9am - Noon	Art Exhibition Entries
29.09.17	7.30pm	Casino Night – Chairman’s Fundraiser
04.10.17	7pm	Community Development Committee Meeting
05.10 – 08.10.17		Art Exhibition
07.10.17	11am – 11.30am	Borough Councillors’ surgery
13.10.17	5.45pm	MPs surgery (By appointment only)
18.10.17	6.30pm	Finance, Planning & Administration Committee meeting
23.10.17	7pm	Full Council Meeting
27.10.17	7.30pm	Blind Wine Tasting – Chairman’s Fundraiser
04.11.17	11am – 11.30am	Borough Councillors’ surgery
10.11.17	7.30pm	As Time Goes By - Chairman’s Fundraiser
12.11.17	10am	Remembrance Day Service All Saints Church
22.11.17	6.30pm	Finance, Planning & Administration Committee meeting
24.11.17		Blood Donor Session (By Appointment)
27.11.17	7pm	Full Council Meeting

There being no other business, the meeting closed at 8.32pm

Councillor David Grice
Chairman 2017/18

RAINFORD PARISH COUNCIL
Income & Expenditure 2017 - 2018
Month ended 31 AUGUST 2017

Expenditure				
Date	Company	Detail	Total	VAT
01.08.17	John Kenyon	Cistern Arm	£ 5.83	£ 0.97
01.08.17	St Helens Waste recycling & Skip hire	Skip for waste removal	£ 192.00	£ 32.00
02.08.17	CoCreate Design	12 Months website and email hosting	£ 288.00	£ 48.00
02.08.17	B & M Waste Services	Waste Removal	£ 82.18	£ 13.70
03.08.17	Barclays Bank	Unpaid Cheque	£ 102.00	
03.08.17	ICO	Subscription	£ 35.00	
08.08.17	Lucy Harrison	Bar Services 29.07.17	£ 34.50	
08.08.17	Kevin Tinney	IT Training	£ 700.00	
08.08.17	Mark Hudson	Avalon Window cleaning	£ 100.00	
10.08.17	Barclaycard	Merchant Services	£ 43.72	£ 5.16
11.08.17	Wendys Flowers	Anniversary Flowers	£ 40.00	£ 6.67
11.08.17	Richard Grice	Grass Cutting	£ 40.00	
11.08.17	Midshire	Copy charges	£ 293.15	£ 48.86
11.08.17	Daily Poppins	Cleaning	£ 785.88	£ 130.98
13.08.17	Opus Energy	Electricity	£ 242.00	£ 40.33
14.08.17	Barclays Bank	Bank Charges	£ 54.10	
14.08.17	Kevin Tinney	USB data access hubs	£ 40.00	
14.08.17	Kevin Tinney	1st Month additional support & training	£ 280.00	
16.08.17	Golden Hygiene	Washroom & Hygiene Services	£ 118.80	£ 19.80
18.08.17	Kevin Tinney	2 High speed dual Band Gigabit Mount Access Points	£ 155.69	
18.08.17	St Helens Council	Salaries/NI/Pension/Fees	£ 5,378.23	
18.08.17	George Wright Brewing Company	Bar Stock	£ 83.76	
18.08.17	Neil Signs	Signage for the Village Hall	£ 1,008.00	£ 168.00
21.08.17	Campaign to Protect Rural England	Subscription	£ 36.00	
21.08.17	Greenhope Recycling & Waste Services Ltd	Glass Recycling	£ 8.10	£ 1.35
23.08.17	British Gas	Gas	£ 40.44	£ 1.92
25.08.17	Clear Business	Broadband, Telephone & Mobile Servicing and Replacement Fire Extinguishers	£ 83.93	£ 13.99
25.08.17	Direct Fire	Extinguishers	£ 179.88	£ 29.98
25.08.17	Booker/S Powell	Bar Stock	£ 450.14	
25.08.17	Ale & Beer Supplies Ltd	Bar Stock	£ 92.37	
25.08.17	Ale & Beer Supplies Ltd	Bar Stock	£ 411.91	
29.08.17	St Helens Council	Rates	£ 1,142.00	
29.08.17	R Grice	Grass Cutting	£ 20.00	
29.08.17	Kevin Tinney	Installation of WIFI network	£ 780.00	
29.08.17	Kevin Tinney	Training and Support	£ 280.00	
30.08.17	Ale & Beer Supplies Ltd	Bar Stock	£ 239.95	
30.08.17	BDO	Review of Annual Return 2016/17	£ 480.00	£ 80.00
Total			£ 14,347.56	£ 641.71
	Income	Bar Sales	£ 1,563.63	
		Invoiced Bar Sales	£ -	
		Main Hall	£ 1,460.50	
		Reception Room	£ 240.00	
		Rent	£ 1,350.00	
		Other	£ 210.00	
		Total	£ 4,824.13	
	Current Account	As at 31.08.17	Bank	
		Balance Brought Forward	£ 4,701.29	
		Total Income	£ 5,208.95	
		Expenses	-£ 14,347.56	
		Transfers in	£ 7,000.00	
		Transfers Out	£ -	
		Closing Balance	£ 2,562.68	
		Bank Balances @ 31.08.17		
		Current	£ 2,562.68	
		High Interest	£ 54,529.30	
			£ 57,091.98	
		Debtors @ 31.07.17	£ 6,361.79	
		Bank Balances + Debtors	£ 63,453.77	
Chairman	2017/18			